

THE JERSEY EMPLOYMENT TRUST
REPORT AND FINANCIAL STATEMENTS
31 DECEMBER 2019

THE JERSEY EMPLOYMENT TRUST
REPORT AND FINANCIAL STATEMENTS

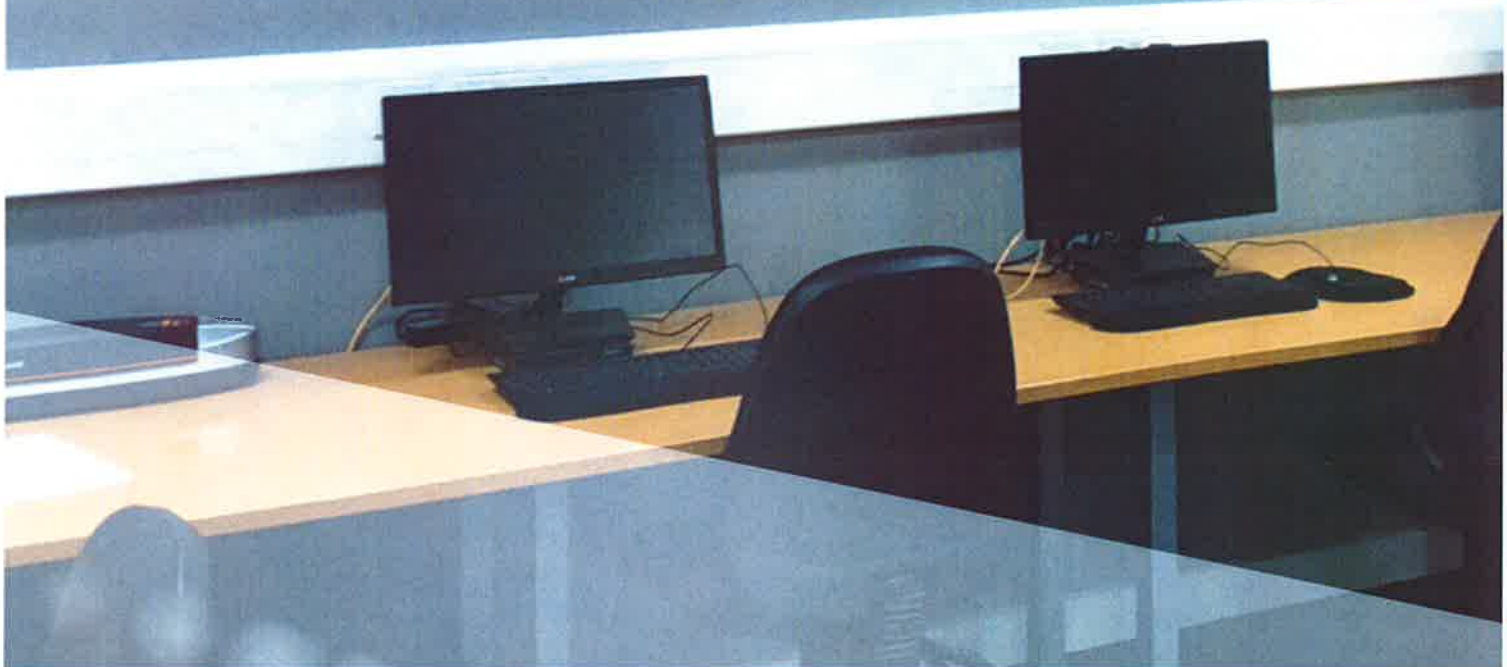
CONTENTS

	Page
Officers and professional advisers	1
Chairman's Report	2 - 16
Independent auditors' report	17 - 18
Income and Expenditure account	19
Balance sheet	20
Notes to the financial statements	21 - 25
Consolidation Schedules	26 - 27

THE JERSEY EMPLOYMENT TRUST

Officers and professional advisors

Incorporation	Jersey, Channel Islands 1st March 2002
Trustees	Geoff Cook - Chairman Stephaine De La Cour Carl Howarth Christopher Leck Nichola Withe (appointed in March 2019) Lorna Pestana Helen Ruelle
Secretary	Chris Leck
Headquarters	The Oakfield Building La Rue du Froid Vent St Saviour Jersey JE2 7LJ
Independent auditors	PKF BBA Audit & Assurance Limited



2019 TRUSTEES ANNUAL REPORT



Chairman's Statement

Geoff Cook, Chairman of the Board of Trustees

The events of the first few months of 2020 have been so dramatic and tumultuous that it is all too easy for 2019 to recede quickly into the past.

2019 was another tremendous year for the Jersey Employment Trust (JET), both in terms of professional support for our clients and commercial success at Acorn Enterprises.



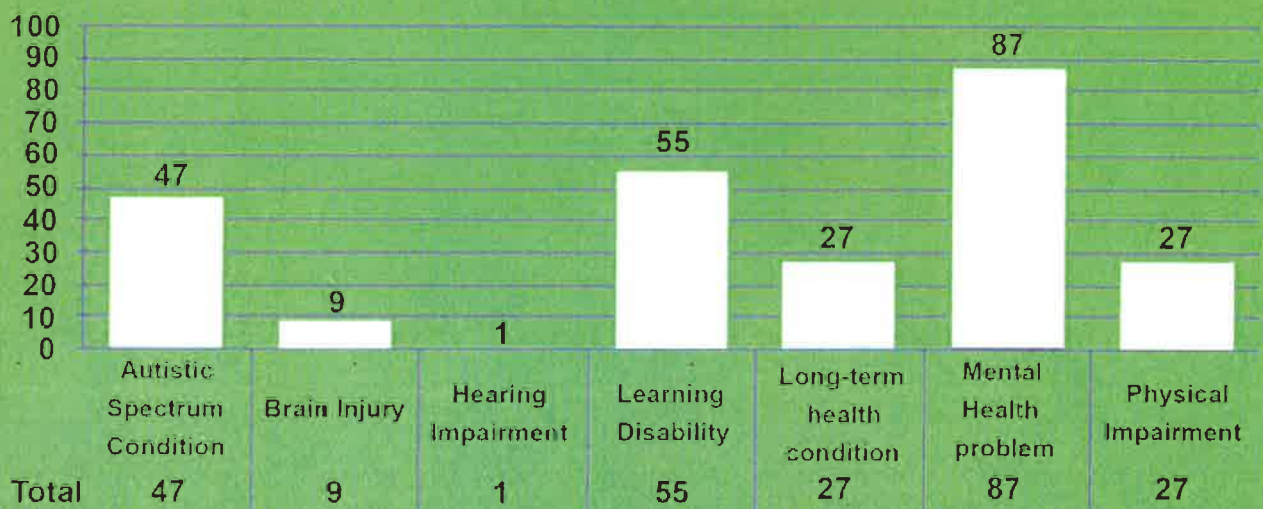
This year we supported 525 people with disabilities and long term health conditions move towards their employment goals, with 328 people accessing the employment service and 197 being supported through our training and development service based at Acorn.

Retaining people in their jobs has been an increasingly important part of the role of the Employment Service in 2019 and we have also in particular observed an increase with the growing number of people with mental health conditions that we support. Of the 253 jobs supported in 2019, 118 were newly sourced and 135 were jobs retained and maintained through job retention.

Total Supported Placements by Primary

Disability in 2019

Total = 253



Chairman's Statement

Acorn Enterprises, our business arm surpassed all our expectations. The support from the Jersey community has been phenomenal particularly in relation to Acorn Reuse, our newest business venture. The amount of donations we have received has increased by 86.2% over the last 12 months.



ACORN
Reuse

TOTAL Donations Year on Year in Kg

Month	2018	2019
January	9,320	44,659
February	8,368	43,829
March	11,553	46,119
April	15,307	38,596
May	14,339	44,512
June	18,896	45,112
July	18,315	46,076
August	22,505	50,926
September	21,542	41,461
October	45,603	49,337
November	54,181	43,193
December	42,050	31,418
Total	281,978	525,238

The public's appetite for buying reusable goods has grown with the increasing awareness of environmental issues and sustainability. This has increased our footfall across all business areas and the increase in sales has meant that we achieved our long term goal of becoming self-financing.

All income generated through the business entities has been reinvested to create more jobs and training opportunities with 78 paid jobs being supported purely through income generation.

The success across all our service areas which is detailed in section 2 of this report, has helped us formulate our long term vision for the future. Throughout the latter part of 2019, we developed our business plans for both JET as a whole and Acorn Enterprises laying out our goals and aspirations for the future.

Chairman's Statement

Whilst convention dictates that the commentary accompanying this report covers 2019, the exceptional events of the first quarter of 2020 and the outlook for JET are worthy of mention. We have all been living through a remarkable and challenging time that has changed the way we live and work, out of all recognition.

This change came rapidly with little time for us to adjust to these new realities, and right across JET/Acorn the ability to maintain service to clients has only been possible due to the team working tirelessly to design and adopt flexible working arrangements, at speed, and within the social distancing and safety standards now in place.

Our government quickly moved to allocate considerable resources to fighting the Covid19 pandemic, including equipping front line key workers, boosting our health services and ensuring rapid economic support to the most affected businesses, including showing their very early support, when we made the decision to close Acorn for normal operations, in order to safeguard our team, our clients and our customers.



Others across the team not able to continue their normal work have volunteered, some have worked with the Salvation Army in order to get essential supplies to the most vulnerable, putting themselves in the front line of the fight to combat this dreadful disease, supporting those most in need in our Society. A small group have been making face masks from home to provide essential PPE at this time not just for our own staff but for other organisations. Other team members have volunteered for other charities such as MIND and St Johns Ambulance.

Chairman's Statement

Some team members found themselves in a high risk category or caring for dependents and as a result were required to follow the guidance and stay at home. We have a duty of care for all of our staff and are thankful to those who took responsibility for their own health and for the health of those around them.

As trustees we are incredibly proud of the courage, resourcefulness and determination shown by the entire team in finding ways to support one another, and to safely serve our clients. We hope there will be a time in the future when we can come together and recognise the achievements of 2019 and the unprecedented period that has followed. In the meantime we extend our sincere thanks and appreciation to our sponsors and supporters without whom we could not deliver for our clients and our community. As we develop our plans for a full resumption of services we will need this support more than ever.

Below is a summary of our commitments of what we aim to achieve over the next 4 years, 2020 - 2023.

JET objectives:

1. Maximise and promote our clients' potential capacity to move towards employment
2. Provide a quality, professional recruitment and information service for employers
3. Contribute to the wider Jersey community and develop sustainable environmental projects for our clients
4. Maintain effective governance, quality premises and resources which are fit for purpose in the future whilst strengthening our financial position to
5. Enhance our working environment to ensure staff feel valued and have rewarding careers meet growing demand for our services

 Jersey
Employment
Trust

Objectives
2020 - 2023



Chairman's Statement



Acorn Enterprises business objectives

1. Improve the employability of people with a disability or along-term health condition and develop working partnerships to achieve greater social good
2. Assist in the protection and preservation of the environment and promote the concept of reduce, reuse and recycle waste
3. Ensure there are increased numbers of jobs and opportunities by increasing the financial viability of Acorn Enterprises

Section two of this report provides you with an overview of JET and Acorn services and a summary of our achievements over the last 12 months. We hope you will find it both interesting and informative.

Who we are

The Jersey Employment Trust (JET) is an independent charitable trust that provides a specialist employment service for people with a disability and/or a long-term health condition. We have three main service delivery areas: the Employment Service, the Acorn Training and Development and the Acorn Business Group.

525 PEOPLE SUPPORTED



Jersey Employment Trust Structure

The Employment Service

This service supports individuals with every aspect of finding paid employment. The service is individually tailored to meet a person's unique requirements and can vary from developing an employment action plan, interview coaching, arranging work experience or internships to intensive one-to-one on-the-job support. The range of people who come to us is becoming much more diverse, as are the types of employment they seek.

**328 PEOPLE
SUPPORTED**

253 JOBS SUPPORTED

118

NEW JOBS SOURCED

+

135 RETAINED

& MAINTAINED



Job retention is a large part of our work, supporting both the individual and the employer to overcome barriers that may be present when a person has developed a long-term health condition or is recovering from a significant trauma.

The Employment Service

The Transition Service (which is based within the Employment Service) works with young people who have a Record of Need or identified additional requirements prior to them leaving full-time education (starting in Year 10). We attend school reviews, offer employability / work awareness training, and provide the young person with a thorough introduction into JET. We ensure that young people have a smooth transition into JET when they leave education.



**101
WORK
EXPERIENCE
PLACEMENTS
SUPPORTED**

*Right,
to work...*

**83 PEOPLE SUPPORTED BY
TRANSITION IN 2019**

The Transition Service worked with over 80 young people at various stages of this process. These figures are in addition to the JET active caseload as the majority of young people are not formally referred to the service until they leave full-time education.



Acorn Training & Development

Acorn Training and Development Service (ATDS) provides pre-employment services for people who are at varying stages of their development. This service often works with people with complex needs who are furthest away from the labour market and are often unsure what, or even if, paid employment is the right pathway for them. The service provides a range of experiences that enables people to make informed choices about their future career.

**197
PEOPLE
SUPPORTED**



**410
PROJECT PLACEMENTS
TRAINING
OPPORTUNITIES**

ATDS runs numerous pre-employment courses at various levels that differ according to need. ATDS also offers one-to-one support to people who require more intensive skills development. This can range from confidence building to independent life skills that are fundamental to a person's employability.

Acorn Training & Development

The Community Volunteering Service (within ATDS), enables people to gain confidence and develop new skills in a supported environment. We provide individually supported placements, with a view to people volunteering independently, and small project-based activities for people who require more intensive long-term support.



86
SUPPORTED
VOLUNTEERING
OPPORTUNITIES



The main aim of ATDS is to give people the required skills and confidence to progress to JET's Employment Service. However, it is not uncommon that people access ATDS to acquire specific bespoke skills.

Acorn Enterprises

Amongst other activities, JET operates a number of business units collectively known as Acorn Enterprises. As a social enterprise Acorn's sole purpose is to provide realistic employment and an appropriate training environment for people who are accessing the other services within JET but may require additional support and training to attain their employment goals. Acorn is made up of Acorn Nursery (horticultural training), Acorn Woodshack (recycled timber, timber products and kindling) and recently established Acorn Reuse Centre.



**78
PAID
JOBS**

ACORN
Woodshack

ACORN
Reuse

ACORN
Nursery



213 TRAINING OPPORTUNITIES

Acorn Nursery

The Acorn Nursery specialises in the production of bedding plants but also sells a small range of perennials and shrubs. Sales are year-round but the peak seasons are April, May and June for the summer bedding and September, October and November for the winter bedding.

In addition, hanging baskets, pots and window boxes are available to order and knowledgeable staff are on hand to provide advice and assistance to customers.



As well as selling directly to the public, Acorn also services a number of contracts including Andium Homes (social housing group) and the Government of Jersey (Department for Growth, Housing & Environment), who are responsible for many of the planters, parks and flower borders around the Island.



19 PAID JOBS



Acorn Woodshack

The Woodshack timber-recycling project benefits a wide cross-section of the community. Perfectly good serviceable timber is sourced from the Energy from Waste Plant at La Collette as well as building sites. At Acorn, it is de-nailed, cleaned, cut to size and racked for sale to the general public. Woodshack staff also upcycle and reuse wooden furniture, and create bespoke items, such as tables and bookshelves.



**8
PAID
JOBS**



In 2019, the Woodshack became a zero-waste operation, with the purchase of a wood burner and a machine to make briquettes out of sawdust. Wood that cannot be upcycled or reused is processed to make kindling, which is sold at Acorn and around the Island. The Woodshack helps to conserve natural resources while also reducing local waste, carbon emissions, and the amount of material imported into the Island.

Acorn Reuse Centre

Acorn Reuse is the newest addition to Acorn's portfolio. Reuse is one of the three essential components of environmentally-responsible consumer behaviour (the others being Reduce and Recycle and collectively known as R3). The concept behind the Reuse is that the community should reuse items as much as possible before replacing them. Items that would have historically gone into the waste stream are redirected to Acorn and are then resold to the public. This enables employment and training opportunities to be created whilst helping the environment.

DONATIONS

**UP BY
86.2%**

**51
PAID JOBS**



SUPPORTED



**OVER 9,000 BIN BAGS OF CLOTHES
DONATED & SORTED**

The primary reason for Acorn Reuse is to provide employment and training opportunities for our clients. The Reuse service provides a fantastic array of opportunities, enabling us to find prospects for almost everyone who accesses the service.

**525 TONNES
OF GOODS
RESOLD**

ACORN
Reuse

Independent auditor's report to the Trustees of The Jersey Employment Trust for the year ended 31 December 2019

Opinion

We have audited the financial statements of The Jersey Employment Trust (the 'Trust') for the year ended 31 December 2019 which comprise the Income and Expenditure Account, the Balance Sheet and the Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)*.

In our opinion, the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 December 2019 and of its surplus for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) requires us to report to you where:

- the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the report and financial statements, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Chairman's report.

Responsibilities of the Trustees

The Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Trustees, as a body. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

PKF BBA Audit and Assurance Ltd.

PKF BBA Audit and Assurance Limited
Beachside Business Centre,
Rue Du Hocq, St. Clement,
Jersey, JE2 6LF

Date: 25 June 2020

THE JERSEY EMPLOYMENT TRUST

**Income and Expenditure Account
for the year ended 31 December 2019**

	Notes	2019	2018
		£	£
Income			
Social Security Department Grant	9	1,029,592	1,068,496
Social Security Department Employment Strategy (VDS) Grant	9	800,492	835,296
Release of capital grant from States of Jersey	7	16,121	16,120
Donations		130,962	319,313
Contribution towards payment of bank loan from Workforce Solutions Limited		37,960	-
		<u>2,015,127</u>	<u>2,239,225</u>
Expenses			
Grant paid to Workforce Solutions Limited		1,850,000	1,950,000
Legal and professional costs		3,975	7,800
Audit and accountancy		5,500	5,500
Depreciation		38,676	26,543
Bank charges		124	60
Sundry expenses		-	531
		<u>1,898,275</u>	<u>1,990,434</u>
Gross surplus		116,852	248,791
Loan interest payable		(11,779)	(3,870)
Net surplus for the year	8	<u>105,073</u>	<u>244,921</u>

There have been no discontinued activities or acquisitions in the current or preceeding accounting year.

THE JERSEY EMPLOYMENT TRUST

Balance Sheet
as at 31 December 2019

	Notes	2019		2018	
		£	£	£	£
Fixed assets					
Tangible assets	2		1,490,517		1,510,968
Investments	3		9		9
			<u>1,490,526</u>		<u>1,510,977</u>
Current assets					
Debtors	4	104,071		84,602	
Cash at bank and in hand		<u>338,339</u>		<u>241,917</u>	
		<u>442,410</u>		<u>326,519</u>	
Creditors: amounts falling due within one year	5	(51,176)		(67,209)	
Current element of capital grant	6	<u>(15,361)</u>		<u>(16,120)</u>	
		<u>(66,537)</u>		<u>(83,329)</u>	
Net current assets			375,873		243,190
Total assets less current liabilities			<u>1,866,399</u>		<u>1,754,167</u>
Non-current element of capital grant	6	(661,706)		(677,068)	
Bank loans	6	<u>(221,074)</u>		<u>(198,553)</u>	
		<u>(882,780)</u>		<u>(875,621)</u>	
Net assets			<u><u>983,619</u></u>		<u><u>878,546</u></u>
Represented by					
Income reserve	8		<u>983,619</u>		<u>878,546</u>
			<u><u>983,619</u></u>		<u><u>878,546</u></u>

These financial statements were approved by the members on 23.6.2020



) Chairman

THE JERSEY EMPLOYMENT TRUST

Notes to the financial statements for the year ended 31 December 2019

1 Accounting policies

Accounting convention

The Trust meets the small entity criteria and the Trust's members have chosen to prepare the financial statements in accordance with the provisions of FRS 102 Section 1A small entities. There were no material departures from that standard.

Tangible fixed assets

Tangible fixed assets are stated at their purchase price, including any incidental expenses of acquisition. Tangible fixed assets are depreciated on the straight line basis calculated to write off their cost to their estimated residual value over their expected useful lives.

Expenditure on office improvements is written off on a straight line basis over 44 years of the remaining building lease.

Capital grants

Capital grants are recognised as deferred income. A subsequent annual release to the income and expenditure account is made by instalments over the expected useful economic life of the related asset on a basis consistent with the depreciation policy.

Revenue grants

Revenue grants are accounted for on an accruals basis.

Deposit interest

Interest on bank deposits is accounted for on a receivable basis.

Investments

Investments are included in the accounts at cost unless there is evidence of an impairment when they are written down to cost less impairment.

Borrowing costs

Borrowing costs are expensed in the period in which they are incurred.

Consolidation

The Trust has taken the exemption in FRS102 Section 9(3)(g) from presenting consolidated financial statements. However, consolidation schedules for the balance sheet and the income and expenditure account are provided on pages 19 and 20.

Taxation

The Trust and its subsidiary company are together a registered charity (application pending on the Jersey Charity Register). As such, the Trust is exempt from taxation on income and gains to the extent that these are applied for charitable purposes.

THE JERSEY EMPLOYMENT TRUST

**Notes to the financial statements
for the year ended 31 December 2019**

2 Tangible fixed assets

	Leasehold improvements - Acorn Building £	Leasehold improvements - Kensington Place £	Total £
Cost			
At 1 January 2019	1,999,746	27,927	2,027,673
Additions	18,225	-	18,225
At 31 December 2019	<u>2,017,971</u>	<u>27,927</u>	<u>2,045,898</u>
Depreciation			
At 1 January 2019	500,185	16,520	516,705
Charge for the year	34,874	3,802	38,676
At 31 December 2019	<u>535,059</u>	<u>20,322</u>	<u>555,381</u>
Net book value			
At 31 December 2019	<u>1,482,912</u>	<u>7,605</u>	<u>1,490,517</u>
At 31 December 2018	<u>1,499,561</u>	<u>11,407</u>	<u>1,510,968</u>

Previously the Acorn Building was depreciated up to the end of the leasehold period of 25 years. However, this leasehold contains an option to extend a further 25 years. It has been deemed likely that this option will be exercised. The useful economic life of the Acorn Building has therefore been extended to 2062.

Leasehold improvements - Acorn Building contains assets previously which were previously under construction and are now complete. These works were completed in September 2018 and from this date depreciation has been charged up to the deemed likely end of the leasehold of the Acorn site (2062).

THE JERSEY EMPLOYMENT TRUST

**Notes to the financial statements
for the year ended 31 December 2019**

3 Investments

	Investments in subsidiary undertakings £
Unquoted Investments	
At 1 January 2019	9
At 31 December 2019	<u>9</u>
 Workforce Solutions Limited	 <u>9</u> <u>9</u>

The Jersey Employment Trust owns 100% of the issued share capital of Workforce Solutions Limited, a Jersey incorporated company. Workforce Solutions Limited is the provider of an assisted work scheme for people with learning or physical difficulties.

4 Debtors

	2019 £	2018 £
Due from Workforce Solutions Limited	103,609	77,562
Other debtors	462	7,040
	<u>104,071</u>	<u>84,602</u>

The loan to Workforce Solutions Limited is interest free, unsecured and has no specified date of repayment.

5 Creditors: amounts falling due within one year

	2019 £	2018 £
Bank loans	38,176	36,878
Trade creditors	-	17,331
Sundry creditors and accruals	13,000	13,000
	<u>51,176</u>	<u>67,209</u>

Bank loans represent the current portion of a facility granted from Barclays of £300,000, that is payable within the next year. For the non-current portion of the loan, please refer to Note 6.

THE JERSEY EMPLOYMENT TRUST

**Notes to the financial statements
for the year ended 31 December 2019**

6 Creditors: amounts falling due after more than one year	2019 £	2018 £
Capital grant	661,706	677,068
Bank loans	221,074	198,553
	<u>882,780</u>	<u>875,621</u>

Bank loans represent a facility granted from Barclays of £300,000. As at 31 December 2019, £300,000 of this facility has been drawn (2018: £250,000). Interest is charged at 4.25% and the final repayment date is June 2028. Repayments are made monthly of £3,181, increased from £3,078 per month due to the final £50,000 drawdown made in the year.

Repayments of the facility totalled £37,960 for the year ended 31 December 2019 (2018: £18,439). Contributions of £37,960 were received from Workforce Solutions Limited to aid in the repayment of the facility.

7 Capital grant	2019 £	2018 £
Current element	15,361	16,120
Non-current element	661,706	677,068
Total capital grant	<u>677,067</u>	<u>693,188</u>

During the year £15,361 (2018: £16,120) was transferred to the income reserve representing the 2019 instalment of the capital grant used to rebuild and refurbish the premises at Oakfield and at Acorn and for the acquisition of a comprehensive database for the Trust.

The annual release to the income and expenditure account is made by instalments over the expected useful economic life of the related asset. The useful economic life of the Oakfield and Acorn buildings is deemed to be the remaining term of the respective leases, reflecting the deemed likely end to 2062. The database has a useful economic life of 5 years in accordance with the depreciation policy.

8 Income reserve	2019 £	2018 £
At 1 January 2019	878,546	633,625
Surplus for the year	105,073	244,921
At 31 December 2019	<u>983,619</u>	<u>878,546</u>

9 Revenue grant

The States of Jersey Social Security Department and The Health and Social Services Department have funded the continued operations of the Trust and its subsidiary by means of a revenue grant and have indicated that they will continue to do so. The total grants voted by them for the year to 31 December 2019 were £1,830,084 (2018: £1,903,792).

THE JERSEY EMPLOYMENT TRUST

Notes to the financial statements for the year ended 31 December 2019

10 Ultimate controlling party

The ultimate controlling party is considered to be the Trustees.

11 Related party transactions

During the year the Trust received revenue and capital grants from the States of Jersey, a related party, as detailed in note 9.

Workforce Solutions Limited, a subsidiary company of the Jersey Employment Trust, has two principal contracts with the Infrastructure Department of the States of Jersey generating income as detailed below:

	2019 £	2018 £
Bench maintenance contract	35,000	35,000
Bedding plants contract	59,392	59,392
	<u>94,392</u>	<u>94,392</u>

12 Post balance sheet events

Since 31 December 2019, the spread of Covid-19 has severely impacted many local economies around the globe. Measures taken to contain the spread of the virus, including travel bans, quarantines, social distancing, and closures of non-essential services have triggered significant disruptions to businesses worldwide, resulting in an economic slowdown. Global stock markets have also experienced added volatility and a general weakening. Governments have intervened with monetary and fiscal policy to add stability. The Trustees have analysed the position of the Trust and have adapted a variety of processes and controls across different business areas and operations in-line with specific guidance issued by the Government of Jersey.

The Trustees have determined that these events are non-adjusting subsequent events, and as such the financial position and results for the year ended 31 December 2019 have not been adjusted to reflect their impact. The duration and impact of the virus remains unclear currently and it isn't possible to reliably estimate the severity of these consequences, as well as their impact on the financial position and results of the Trust for future periods.

The States of Jersey Social Security Department and The Health and Social Services Department have funded the continued operations of the Trust and its subsidiary by means of a revenue grant for the current and prior years. Even considering the pandemic, they have indicated that they will continue to do so. As such, the Trust has enough headroom available to continue operation for the foreseeable future, and the Trustees have no significant doubt about the Trust's ability to continue as a going concern.

THE JERSEY EMPLOYMENT TRUST

UNAUDITED CONSOLIDATION SCHEDULE - BALANCE SHEET

THE YEAR ENDED 31 DECEMBER 2019

	Consolidation			<u>2019</u>	<u>2018</u>
	<u>JET</u>	<u>Workforce</u>	<u>Adjustment</u>	<u>Total</u>	<u>Total</u>
	£	£	£	£	£
Fixed Assets					
Tangible Fixed assets	1,490,517	66,874	-	1,557,391	1,561,837
Investments	9	-	(9)	-	-
	<u>1,490,526</u>	<u>66,874</u>	<u>(9)</u>	<u>1,557,391</u>	<u>1,561,837</u>
Current Assets					
Stock	-	21,791	-	21,791	48,611
Intercompany loans	103,609	-	(103,609)	-	-
Debtors	462	48,271	-	48,733	30,945
Cash at Bank	338,339	270,614	-	608,953	454,324
	<u>442,410</u>	<u>340,676</u>	<u>(103,609)</u>	<u>679,477</u>	<u>533,880</u>
Creditors: Amounts Due Within One Year					
Creditors and accruals	51,176	113,666	-	164,842	184,884
Current element of capital grant	15,361	-	-	15,361	16,120
Intercompany loans	-	103,609	(103,609)	-	-
	<u>66,537</u>	<u>217,275</u>	<u>(103,609)</u>	<u>180,203</u>	<u>201,004</u>
Net Current Assets	<u>375,873</u>	<u>123,401</u>	<u>-</u>	<u>499,274</u>	<u>332,876</u>
Total Assets					
Less Current Liabilities	1,866,399	190,275	(9)	2,056,665	1,894,713
Creditors: Amounts due After One Year					
Non-current element of capital grant	661,706	-	-	661,706	677,068
Total Net Assets	<u>1,204,693</u>	<u>190,275</u>	<u>(9)</u>	<u>1,394,959</u>	<u>1,217,645</u>
Capital and Reserves					
Share Capital	-	9	(9)	-	-
Income and Expenditure Account	983,619	184,766	-	1,168,385	1,042,699
	<u>983,619</u>	<u>184,775</u>	<u>(9)</u>	<u>1,168,385</u>	<u>1,042,699</u>

THE JERSEY EMPLOYMENT TRUST
UNAUDITED CONSOLIDATION SCHEDULE - INCOME AND EXPENDITURE ACCOUNT
THE YEAR ENDED 31 DECEMBER 2019

	<u>JET</u> £	<u>Workforce</u> £	<u>2019</u> <u>Total</u> £	<u>2018</u> <u>Total</u> £
Sales	-	1,219,174	1,219,174	752,579
Cost of Sales	-	(169,433)	(169,433)	(147,923)
Gross Profit	-	1,049,741	1,049,741	604,656
Donations	130,962	-	130,962	319,313
	<u>168,922</u>	<u>1,049,741</u>	<u>1,218,663</u>	<u>923,969</u>
Expenses				
Wages, salaries and social security	-	2,403,872	2,403,872	2,172,233
Training and Recruitment	-	37,333	37,333	47,129
Rent and rates	-	44,475	44,475	37,806
Heat, light and water	-	19,517	19,517	23,533
Insurance	-	26,641	26,641	20,099
Telephone	-	22,840	22,840	22,376
Office and IT expenses	-	31,338	31,338	38,132
Marketing and advertising	-	38,117	38,117	31,558
Printing, postage and stationery	-	7,253	7,253	19,053
Repairs and renewals	-	78,377	78,377	27,885
Transport	-	24,687	24,687	36,647
Food Provision	-	7,978	7,978	6,671
Cleaning	-	37,063	37,063	27,674
Dues and subscriptions	-	1,994	1,994	1,880
Audit and accountancy	5,500	5,500	11,000	11,000
Legal and professional fees	3,975	14,389	18,364	51,103
Bank charges	124	4,717	4,841	2,905
Depreciation	38,676	22,585	61,261	47,042
Sundry expenses	-	6,992	6,992	3,725
	<u>48,275</u>	<u>2,835,668</u>	<u>2,883,943</u>	<u>2,628,451</u>
Grant	(1,850,000)	1,850,000	-	-
<i>Exceptional items</i>	-	-	-	100
Revenue grant receivable	1,830,084	-	1,830,084	1,903,792
Release of capital grant	16,121	-	16,121	16,120
Loan interest payable	(11,779)	-	(11,779)	(3,870)
Payment of JET Barclays Loan	37,960	(37,960)	-	-
Surplus	<u>143,033</u>	<u>26,113</u>	<u>169,146</u>	<u>211,660</u>
Balance Brought Forward	<u>633,625</u>	<u>164,153</u>	<u>797,778</u>	<u>831,039</u>
Balance Carried Forward	<u>776,658</u>	<u>190,266</u>	<u>966,924</u>	<u>1,042,699</u>